Document Title	Cookies Policy	
Document Reference	13.13	
Version	1.0.0.6	
Issue Date	1 <sup>st</sup> January 2024	
Document Author	John F Macleod	
Document Approval	Douglas Leask	
Applicability	All Company Media Sites	
Pages	2	7



# **COOKIES POLICY**

#### INTRODUCTION

A cookie is a tiny data file that is used to store information. Most websites use cookies for a number of purposes, including providing essential functionality (e.g. a shopping cart), providing useful information about the way in which the website is being used (e.g. analytics), for marketing purposes, and for many other functions such as enhanced security.

## How we use cookies

We use a number of different cookies on our site. If you do not know what cookies are, or how to control or delete them, then we recommend you visit <u>https://ico.org.uk/for-the-public/online/cookies/</u> or <u>https://www.aboutcookies.org/</u> for guidance.

The list below describes the cookies we use on the Leask Marine site and what we use them for. If you are not happy with these, then you should either not use the Leask Marine Ltd ones, or you should delete the cookies having visited the site, or you should browse the site using your browser's anonymous usage setting (called "Incognito" in Chrome, "InPrivate" for Internet Explorer, "Private Browsing" in Firefox and Safari etc.)

## Types of cookies used

By continuing to use this website, you accept that we use the following cookies:

# **Google Analytics**

We use Google Analytics to provide us with information about how our website is used, such as what countries our visitors are browsing from, and what pages are the most popular. The data gathered is anonymous and cannot be used to identify individual users.

You may block the collection of the data related to your use of this and all other websites, as well as the processing of this data by Google, by downloading and installing a browser plugin available from the following link: <u>https://tools.google.com/dlpage/gaoptout?hl=en</u>.

# Google ReCAPTCHA

ReCAPTCHA is a service provided by Google that allows us to confirm that only real people and not spambots are able to submit our contact forms. When you tick the box that says "I'm not a robot", Google place a cookie called NID in your browser, that communicates information such as what language your browser is set to, the date, how many mouse clicks you have made on the screen, and what other Google cookies you may have on your device. <u>https://developers.google.com/recaptcha</u>

#### **Google Maps and Google Fonts**

We use Google Maps API from Google Inc. (1600 Amphitheatre Parkway, Mountain View, California, 94043; "Google") for the purposes of providing information to help you to find us.

We use Google Fonts API to provide the font faces we use on this website.

When you use our website, some data, including your IP address, will be transferred to and stored on Google's servers in the USA. This data is used solely for the purpose of providing the service and is not associated with other data Google may hold on you. The use of Google Maps API and Google Fonts API, as

This document is uncontrolled when printed

Page **1** of **2** PUBLIC well as the relevant data transfer and processing is governed by Google Inc.'s data protection policy: <u>http://www.google.com/policies/privacy/</u>.

#### Joomla!

Our websites runs the popular Joomla! CMS and cookies are used to store basic data on your interactions with Joomla!, and whether you have logged into Joomla! if available to the user. We use a session cookie to remember your log-in for you if you are a registered user and we deem these as being strictly necessary to the working of the website. If these are disabled then various functionality on the site will be broken.

More information on session cookies and what they are used for at <u>http://www.aboutcookies.org.uk/cookie-types</u>.

#### Other Third Party Cookies

These are cookies set on your machine by external websites whose services are used on this site. Cookies of this type are the sharing buttons across the site allow visitors to share content onto social networks. Cookies are currently set by AddThis, LinkedIn, Twitter, Facebook, Google+, Pinterest and Mailchimp.

In order to implement these buttons and sign up forms and connect them to the relevant social networks and external sites, there are scripts from domains outside of our website. You should be aware that these sites are likely to be collecting information about what you are doing all around the internet, including on this website.

You should check the respective policies of each of these sites to see how exactly they use your information and to find out how to opt out, or delete, such information.

#### Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

#### How to control cookies

You can control and/or delete cookies as you wish – for details, here is some more information <u>https://ico.org.uk/for-the-public/online/cookies/</u>. You can delete all cookies that are already on your computer and you can set most browsers to prevent them from being placed. If you do this, however, you may have to manually adjust some preferences every time you visit a site and some services and functionalities may not work.

D Leosh

Signed:

Name: Douglas Leask, Managing Director

Date: 1<sup>st</sup> January 2024