


<b>Document Title</b>	Spillage Control Policy	
<b>Document Reference</b>	6.03	
<b>Version</b>	1.0.0.3	
<b>Issue Date</b>	1 <sup>st</sup> January 2021	
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<b>Applicability</b>	All areas of operations within the business	
<b>Pages</b>	2	

## 1.0 Purpose

Leask Marine Ltd recognises the potential risk to personnel and the environment resulting from spillages. This policy is designed to ensure that risks from spillages across the company are adequately controlled and that legislative compliance is assured as a minimum.

## 2.0 Scope

This procedure applies to all areas within the company where there is the potential for spillage to occur.

## 3.0 Responsibilities and Requirements

It will be the responsibility of the Management, vessel Master's and appointed Supervisors to ensure that this procedure is communicated and implemented.

### Work Instruction

- ☉ In the event of a spill, evacuate non-essential personnel in the vicinity of the spill. Assess the spill and if possible identify the spilled material. Material Safety Data Sheets & COSHH assessments are available online in the Dropbox if required.
- ☉ Ensure that appropriate personal protective equipment is worn.
- ☉ If possible, stop source of spill e.g. turn off valve, right toppled container / drum etc.
- ☉ Deploy spill kit materials to contain the spill; stop spillage entering water or drains and notify your Line Manager as soon as possible.
- ☉ When spill is under control, re-assess situation and develop action plan for clean-up.
- ☉ Implement clean up through the further deployment of spill kit materials.
- ☉ Ensure that all contaminated clean-up materials are disposed of in the appropriate special waste bins.
- ☉ Inform the Management Team who shall inform the relevant authorities as and if required.
- ☉ The Commercial & HSEQ Director will update the Environmental Incident Log 6.03.1 with the details of the spillage.
- ☉ If spill kit materials are used, inform your Line Manager so that replacement materials can be purchased

#### 4.0 Review and Monitoring

This procedure will be reviewed as part of the company internal audit process.

#### 5.0 References

**APW** - Anti-Pollution Works Regulations

**COSHH** - Control of Substances Hazardous to Health Regulations

**COPA 74** - Control of Pollution Act 1974

**EA 95** - Environment Act 1995

**EPA 90** - Environmental Protection Act 1990

**EPCSDO** - Environmental Protection (controls on Substances that Deplete the Ozone Layer) Regulations

**GWR** - Ground Water Regulations

**WIA 91** – Water Industry Act 1991

**WR 99** - The Water Supply Regulations 1999

**WRA 91** - Water Resources Act 1991

Signed: 

Name: Douglas Leask, Managing Director

Date: 1<sup>st</sup> January 2021